



CALIFORNIA EMERGENCY MANAGEMENT AGENCY

GRANT MANAGEMENT MEMORANDUM

2009-04

Date: June 5, 2009

To: All State Agency Applicants for FY09 Homeland Security Grant funding

From: Homeland Security Grants

RE: FY09 Homeland Security Grant Program (HSGP) State Supplement Guidance

The California Emergency Management Agency (CalEMA) released the California Supplement (State Supplement) to the Federal Guidance and Application Kit on May 14, 2009.

CalEMA is revising a form within the appendix of the FY09 State Supplement specific to State Agencies and their FY09 grant application. All State Agencies seeking FY09 HSGP funding must submit the attached form as part of their FY09 grant application.

For further information or assistance, please feel free to contact your CalEMA regional representative, Sarah Knight, at 916-322-9067 or Sarah.Knight@ohs.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Brendan Murphy".

Brendan Murphy, Director
CalEMA Grants

Appendix C – State Agency Forms

FY 2009 STATE AGENCY PROJECT NARRATIVE

Applicant: _____

NOTE: Complete a separate Project Description for each proposed project

Project Title: _____

Total Amount Requested: \$_____

State Strategy Goal and Objective Supported by the Project: _____

Indicate the State Priority Supported by the Project:

- ☐ Interoperable Communications
- ☐ Catastrophic Planning
- ☐ Medical Surge
- ☐ Citizen Preparedness and Participation
- ☐ Mass Prophylaxis
- ☐ Critical Infrastructure Protection
- ☐ Training for First Responders
- ☐ Food and Agriculture Safety

Provide a detailed description of the proposed project and how it supports the state priority indicated.

For construction and/or renovation projects, provide the following additional information:

- A description and location of the facility;
- A description of the vulnerability assessment and the date the assessment was conducted (the assessment does not have to be submitted with the application);
- A description of how the proposed project will address the vulnerabilities identified in the assessment;
- A description of the consequences if the project is not funded under HSGP FY09

Please check the appropriate box:

- ☐ Our agency currently has spending authority for the requested funds.
- ☐ Our agency does not currently have spending authority for the requested funds. See below for explanation:
